



Association for Historical and Fine Art Photography

Chairman: Richard Everett

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Minutes of AHFAP committee meeting, Friday, 5 October 2018
2 p.m. at Wellcome Trust

Present: Richard Everett (*chair*), Denise King (*events*), Ian Lillicrapp, Andrew Bruce (guest from Postal Museum and standards SIG), Simon Barnes (*webteam*), Claire Collins (*webteam*), Paul Gardner (*president*), Colin Maitland (*minutes*)

Apologies: Steve Cole (*membership*), Ivor Kerlake (*treasurer*)

Minutes of previous meeting, 20 July, approved and signed off. Sponsor Colorcom has still not paid. RE to deal with this on Monday. CIO document is ready to send for application.

Membership report (Steve Cole):

We have 402 members listed. This is up from the 375 in my report of July. This is an increase of 7.2%. We have gained five new members from Durham University Library Archives and Special Collections. One new member from the Intermunicipal Archives of Møre og Romsdal Norway and a number of other additions to current corporate memberships.

The Science Museum group have sorted themselves out resulting in twelve members in two groups, with Victoria Miller leading a group of five from the One Collection, and Adrian Hine leading the others. Kira Zumkley has left to pursue a freelance career but wishes to remain a member and Sarah Duncan, previously part of this group, has now moved to the Horniman Museum and rejoined as a Personal Member.

Commercial Memberships renewed are DTEK, Genus, Linhof Studio, Wex, Colourcom, Celartem (Extensis) and one new membership from LG Motion.

So the figures are:

291 are Corporate members, an increase of 16 from last time, 72% of membership

60 are personal memberships, an increase of 2 from last time, 15% of membership

9 honorary memberships – up one, as I have included Lindsay McDonald here and not as University of London. This equals 2% of membership

16 retired memberships – no increase, 4% of membership

5 student memberships – the same 1.3% of membership

21 Commercial memberships – an increase of 8 equivalent to 5% of membership

Treasurer's report

Current Account: £10,669

Savings: £4,852

Bursary: £3,415

Conference receipts: PayPal, £6,335

Conference sales: Eventbrite, £8,320

Conference sponsorship: £1,500

DK: Have all [five] sponsors paid? RE to check on Monday with IK. If necessary, RE will pay balance, c £4k, to BL.

CM: funds set aside for CIO, and not used, could be allocated for website.

Website CC suggested Waterbear, who have done London Garden network. SB: People per Hour. Editorial Photographers UK website.

RE: Wellcome image galleries are being tested by the foundation at the moment and we could take some ideas from that. CC to get three quotes and to circulate links to websites worth emulating.

RE welcomed to Andrew Bruce (overview of new SIG group for digitisation standards, Imaging Standards Working Group). He reported as follows:

'In the US and the Netherlands where schemes to standardise digitisation to a set of agreed metrics have been successfully implemented they have allowed museums, archives, libraries and private vendors to objectively evaluate image quality, automate quality control, assess equipment calibre and suitability as well as achieving greater consistency between different studios.

'Perhaps because no single institution or group has ever developed or championed an authoritative imaging standard for use in the UK & Ireland imaging standards have never been widely implemented here. However with the introduction of the first international imaging standard (ISO 19264) we have the opportunity to not only reap the benefits of working with imaging standards but also to bring our imaging in line with many other studios around the world. However the implementation of imaging standards (both creating precise images that meet the standards criteria and understanding the evaluation of images) present us with quite a steep learning curve. This is compounded by the fact that every studio is working with slightly different equipment, workflows and timeframes meaning there is no one-size-fits-all answer to how standards are implemented and managed.

'The newly formed AHFAP Imaging Standards Working Group SIG has been formed to support the AHFAP community in the implementation of imaging standards. The group is currently made up of a focused group of individuals representing a range of different studios and institutions so to provide as representative a demographic of the working practices of the studios in the UK and Ireland as possible. These members are Andrew Bruce (The Postal Museum / Group Chair), Tony Harris (Government Art Collection / Group Secretary), Maciej Pawlikowski (Cambridge University Library), Louis Porter (University of the Arts London), Scott Waby (The National Library of Wales) and Kira Zumkley (SEAHA Researcher). Membership is still open.

'The Imaging Standards SIG plans on producing educational material and running small workshops to support the AHFAP community.'

RE said how this supports our (CIO) charitable aim, as well as informing specific targeted workshops and research.

Maciej Pawlikowski and Simon Barnes have stepped down from the archives SIGs (formerly PACIG). Gwen Riley-Jones (John Rylands) is now chair and Laurie Auchterlonie (Wellcome) secretary. PG suggested that the chairs of the SIGs might provide annual reports on them.

RE asked Andrew Bruce if he has any questions. He asked: 'What support can AHFAP give to ISWG?' RE: financial, events team, website, (DK) newsletter and (PG) the name.

Membership Survey CM: offered to prepare summary of results, responses and intentions on website and on paper for the conference pack. Full results to be published. RE to fit in a quick survey spot on the agenda or in the running order.

Tremain Bursary. There have been no applicants. We need to discuss presenting a different approach to the family. CC: Provincial students on photography courses are the most likely applicants and should be targeted. RE: Another option is what was the original idea, a competition. This raises the problem of judging and the work involved. DK: Attract non-members, (CC) through colleges, to promote membership. RE: Are there publications students will read? Andrew Bruce suggested contacting Association for Photography in Higher Education (APHE). PG will contact the Tremain family so see if there are any objections to opening the bursary up to applications from students. PG will also contact the APHE to offer the bursary and start conversations as to how AHFAP can attract students to join the association with a view to pursuing a career in Cultural Heritage photography.

Conference 160 tickets sold.

DK's checklist: Conference opens at 9. Committee can come in at 8. Need photographer, for promotion and for sponsors. RE: send out a free ticket offer.

Roles: RE to be time-keeper; CM to help DK with conference packs.

Speakers liaison (a/v etc) between 9 and 10, Steve Pocock; registration IK and SB; roving microphones IL and CM;

Laurie Lewis needs a run-through.

Folders, how many left and name labels? RE to check. BL to be asked if they have literature for the packs.

Cecile will bring small pop-up banner and has *two minutes* to announce her 2D-3D Amsterdam conference.

Sponsors are on main conference page but should also be on Day 1. SB: Have they all bought their tickets yet? IL: Some have asked for extra tickets. DK: They are entitled to two and lunch, but if they want more they must buy a ticket.

£750 (or more) behind the bar, from 5.30 only, and beer, wine and soft drinks only to be served.

'Title' and 'institution' are missing from Eventbrite field. SB: Now adjusted.

Pre-conference dinner at Queen's Head and Artichoke. Invitations to be issued, clearly saying it's not free. Speakers who bought tickets to be refunded. SB to confirm PayPal-Eventbrite procedure.

Lanyards on Wednesday afternoon too, at Wellcome. SB would like to see Ben G for last-minute tuition.

Print exhibition. RE: There is plenty of material but it would be as well repeat the call. Steve Pocock says he has four 'photography', three time-lapses from James Stevenson, one to come from Simon Barnes, a 360 from Iain Duncan, and Laurie Lewis. He anticipates a '10-15-minute loop'. He needs two days to do the work.

DK asked about the election and its publicity.

RE: off the record, Kira Zumkley and Steve Pocock have offered themselves as candidates for Minutes and Events respectively. CM welcomed this development. Chair is also up for re-election.

PG: proposed a vote of thanks to DK and CM.

SB: candidates to provide a short 'application', with reason for applying.

Three regular, weekly, mailshots on elections and submissions, the survey and tickets and submissions and tickets.

Day 2 SB: BL sold out, Postal Museum good, but Dtek not so sought after. RE: It is fairly well covered for the afternoon but we need to push it.

SB: How is data sent to studios, names &c?

RE: Names to be collected two days before.

Andrew Bruce said they don't have any security at the Postal Museum and he can wave people in.

AOB: RE has arranged a book launch for Laurie Lewis, signing in a corner, with discount on book.

CIO, RE's expectation of 'passing' first time is low. Application will be made early next week. It is ready to go, last signatures are still needed.

(draft) CM 5 November 2018
E&OE